

Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on September 27, 2011 at 7:00 p.m. in the Board Room, Board Office.

A handwritten signature in black ink, appearing to be the initials "B" with a flourish.

**Present**

Chair:	Barbara McCool
Vice-Chair:	Shawn Fitzsimmons
Trustees:	Jacques Bégin, Linda Jamieson, Judy Manitowabi, Frank O'Hagan
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Joanne Bénard Paula Mann
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Monsignor Norm Clement
Student Trustee:	Lauren Tignanelli
Communications Officer:	Nil
Media:	Gord Young – The Nugget
Other:	Nil

**Absent (with regrets):** Josée Guillemette, John Willemsem

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**1. CALL TO ORDER**

B. McCool called the meeting to order.

1.1 Prayer

B. McCool led the prayer.

1.2 Roll Call

V. Johnson completed roll call.

1.3 Welcome – Student Trustee

B. McCool introduced and welcomed L. Tignanelli as the Student Trustee.

## 2. **ADOPTION OF AGENDA**

### 2.1 Regular meeting of September 27, 2011

Res. NPS 91-11

Moved by trustees L. Jamieson and J. Manitowabi that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of September 27, 2011.

CARRIED

The following agenda items/documentation were added:

Items added:

## 8. **LINKAGE WITH NON-OWNERS**

8.4 *Follow-up to CCSTA Symposium "Catholic Education: A National Conversation" Barb McCool - verbal*

## 12. **INCIDENTAL INFORMATION**

### 12.4 **Other Information Items**

#### a) Committee Reports

- i. *Audit Committee Meeting September 20, 2011 (documentation)*
- ii. *SEAC Meeting September 20, 2011 (documentation)*

#### b) Other

- xxvi. *OSTA-AECO's Fall General Meeting and Membership Fees Package*
- xxvii. *Nugget – "Basketball is in her blood" article re: SJSH Jenna Davidson*
- xxviii. *Thank you note from Jewell-Ann Brunette*
- xxix. *2012 Catholic Trustees' Professional Development Seminar Memo*
- xxx. *Catholic Education Foundation of Ontario – Michael Carty Award*
- xxxi. *Responses from Provincial Party Leaders re: Public Funding for Catholic Schools*
- xxxii. *Nugget – "Bears continue to roll with win over Barons" (Sept. 27, 2011)*
- xxxiii. *Nugget – "Teacher Award Winners" (Sept. 27, 2011)*

2.2 Meeting Monitor and Review

The Meeting Monitor's Report from June 28, 2011 Board meeting prepared by J. Willemsen was reviewed.

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Regular meeting of June 28, 2011

Res. NPS 92-11

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on June 28, 2011.

CARRIED

**5. OWNERSHIP LINKAGE**

5.1 Summary of Responses from Linkage with Nipissing University

A debrief meeting was scheduled for October 18, 2011 at 5:30 p.m.

**6. BOARD EDUCATION**

6.1 Coaching Report, June 28, 2011

The June 28, 2011 coaching report was reviewed by B. McCool. It was noted that good progress was ongoing and that focus on good Governance would continue to be a priority.

6.2 P.D. Session with Sue Radwan November 14 & 15 – Policy Focus Areas

As per the September 20, 2011 memo, a priority of the policies to review with Sue Radwan was decided. Order is as follows:  
EL3, EL-4, EL-6, EL-10, EL-2, BTSL-5, ENDS.

AM. Bitonti will advise Sue Radwan.

## 7. ITEMS FOR DECISION

### 7.3 Executive Limitations

#### a) Borrowing Resolution 2011-2012

Res. NPS 93-11

Moved by trustees J. Bégin and J. Manitowabi WHEREAS the Nipissing-Parry-Sound Catholic District School Board (hereinafter called "the Board") finds it necessary to borrow the sum of \$4,000,000 to meet the current expenditures of the Board until the current revenue has been received:

AND WHEREAS the unreceived or uncollected balance of the estimated current revenues of the Board for the year 2011-2012 is \$30,000,000 and the total of any similar borrowing that have not been repaid is nil:

THEREFORE BE IT RESOLVED as follows:

1. The Chair and Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time to time by way of promissory note a sum or sums not exceeding in the aggregate \$30,000,000 to meet the current expenditures of the Board until the current revenue has been received and to give on behalf of the Board to the lenders a promissory note or notes under the corporate seal of the Board signed by the Chair and the Treasurer for the moneys borrowed hereunder with interest at such rate as may be agreed upon from time to time with the lenders.
2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with the interest thereon, all of the moneys comprising the current revenue of the Board hereafter received

CARRIED

#### b) School Accommodation Report (information for future decision making)

P. Mann highlighted some points from the report:

- John XXIII using 50% of classrooms for regular classroom use, the remaining rooms are being used but for other uses such as Family Enrichment and LAC.
- Careful monitoring of enrolment would continue this year.

## 8. LINKAGE WITH NON-OWNERS

### 8.2 OCSTA Regional Meeting Questions and Agenda

AM. Bitonti will collate key points to bring to the Regional Meeting. Trustees were asked to review the questions and provide input and responses over the next week.

### 8.3 Letter from Windsor Essex Catholic District School Board to Minister re: Full Day Early Learning

It was agreed upon to support the Windsor Essex Catholic District School Board in their letter to the Ministry.

### 8.4 Follow-up to CCSTA Symposium "Catholic Education: A National Conversation" Barbara McCool - verbal

B. McCool provided a brief summary of presentations made at the CCSTA Conference in Ottawa September 23-24, 2011.

## 9. REQUIRED APPROVALS AGENDA

## 10. MONITORING REPORTS

### 10.1 EL9 - Accommodations

Res. NPS 94-11

Moved by trustees J. Manitowabi and L. Jamieson that the Board assessed the monitoring report for policy **EL9 – Accommodations** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.2 EL4 – Financial Condition and Activities

Res. NPS 95-11

Moved by trustees F. O'Hagan and S. Fitzsimmons that the Board has assessed the monitoring report for policy **EL4 – Financial Condition and Activities (Q4)** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### **10.3 Information for Future Monitoring**

a) Health & Safety

A report on the Board's Health & Safety Program was provided. A mandatory training session will be held during the October 18<sup>th</sup> debrief meeting at 5:30 p.m. The Health & Safety program can be viewed on the Secure Portal.

b) Draft footwear policy and/or guidelines

Input on the policy is invited from all staff. A brief report on the draft policy and guidelines was provided.

## **11. BOARD SELF-EVALUATION**

11.1 GP3 – Board of Trustees' Job Description

The self-evaluation for policy GP3 was completed (attached).

11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by J. Bégin (attached).

## **12. INCIDENTAL INFORMATION**

12.1 **Director's Report on Information Requested in EL-8**

a) Project/Program Update

Reports were provided on the following:

- i. St. Gregory School Solar Photovoltaic System
- ii. Dance Program at St. Joseph-Scollard Hall
- iii. Learning Through Technology

b) Enrolment & Staffing Update – Information for future decision making

A report on the current enrolment and staffing status was provided.

c) EQAO

AM. Bitonti highlighted points from the memo with a focus on Junior numeracy.

**12.2 Director's Report (nil)**

### 12.3 Student Trustee Report

The following information was provided by Student Trustee, Lauren Tignanelli:

#### This Month's Events

##### MISC

- Timetables - many issues due to Trillium program
- Picture Day - Thursday September 8
- Grade Level Meetings - Tuesday September 13<sup>th</sup> to Thursday September 15
- Grade 9 Rep Elections Thursday Sept. 15 - Brianna Falconi and Nicolas Waltenbury
- First Scollard Dance Friday Sept. 16<sup>th</sup> (Much Music) - made \$6,275

##### SPORTS

- Girls Basketball
  - Senior 4-0
  - Junior 3-0 - game tonight
- Boys Volleyball
  - Senior 1-0 - game tonight @430
  - Junior 1-1
- Football
  - Senior-won one game, other two have been cancelled
  - Juniors - 2-0
  - both teams play Friday Night at Omishel
- Golf
  - NDA - Wednesday September 21
  - girls placed first, boys placed third
  - Nossa in Elliot Lake today and tomorrow

##### FAITH

- Grade 9 Retreat-today at St. Peter's
- Grade Level Masses-Grade 11 tomorrow
- classes participating
- New Religion classes - music, art and drama

#### Next Month's Events

- Sept. 30th - SAC and Ms. Hedigan's Grade 12 Religion running Friday Night Lights this Friday - money to go to charity as decide by her class
- Student Vote - October 5<sup>th</sup>
- Alumni Day - October 7th
  - Game at 1, Scollard vs. Algonquin pep rally at 12:30
  - band doing half time show

- Grade 7/8 Olympics - Thursday October 20th (300 students)
  - 11-2:30
  - Fall Fair-non competitive games/door prizes
  - Scavenger Hunt
  - Pizza Lunch
  - new student perspective video

## 12.4 Other Information Items

### a) Committee Reports

#### i. Audit Committee Meeting September 20, 2011

S. Fitzsimmons provided a brief report on the Audit Committee meeting held on September 20, 2011.

The next meeting is scheduled to be held between November 7<sup>th</sup> and November 15<sup>th</sup> where the External Auditor's Report will be presented by Collins Barrows.

A Special Board Meeting will be held in mid-November.

#### ii. SEAC Meeting September 20, 2011

P. Mann provided a review of the SEAC information meeting held on September 20, 2011.

### b) Other

- i. Community Leisure Guide Fall 2011/Winter 2012
- ii. Certificate of Appreciation (May 2011)
- iii. Meeting Summary of the Minister's Advisory Council on Special Education (June 08 & 09, 2011)
- iv. Nugget – Pressure to Perform a Classic (July 19, 2011)
- v. Nugget – Graduate of SJSH; The Algonquin Regiment presents certificate of thanks (July 22, 2011)
- vi. OCSTA Memo – Copyright questions to be decided by Supreme Court of Canada (Aug. 02, 2011)
- vii. Nugget – SJSH graduates win Award of Merit (Aug. 06, 2011)
- viii. Minutes for the Meeting of the Minister's Advisory Council on Special Education (Aug. 10, 2011)
- ix. Memo from Ministry of Education – Student Well-Being Research Framework (Aug. 17, 2011)
- x. Nugget – Welcome Back Students, Parents & Staff (Aug. 20 & 27, 2011)
- xi. SEAC Building Capacity Survey Results Highlights (Aug. 26, 2011)
- xii. Nugget – “School Starts Soon” – St. Luke, dance program, parent engagement symposium (Aug. 30, 2011)
- xiii. The Governance Coach – Fall workshops (Sept. 01, 2011)

- xiv. Memo from Ministry of Education – Circle of Light 2011 (Sept. 01, 2011)
- xv. Nugget – Teachers head back to class (Sept. 03, 2011)
- xvi. Nugget – Students from St. Luke and St. Francis “back in class” (Sept. 06, 2011)
- xvii. OCSTA - “Transition Planning Framework for Young People with Developmental Disabilities” material from the Minister’s Advisory Council on Special Education meeting (Sept. 08, 2011)
- xviii. OCSTA – “Broader Public Sector Perquisites Directive” memo (Sept. 08, 2011)
- xix. Letter from Ministry of Education – Transportation Task Force (Sept. 12, 2011)
- xx. 2012 OCSTA AGM & Conference - Resolutions & Trustee Award of Merit Nomination packages (Sept. 16, 2011)
- xxi. Ethanol Producer Magazine Article “Search for Sugars” (Sept. 12, 2011)
- xxii. Nugget – “In Our Schools” pictures of St. Gregory students (Sept. 16, 2011)
- xxiii. Nugget – “Brooks boosts Bears to Victory” (Sept. 17, 2011)
- xxiv. Nugget – Wildcats continue winning ways” (Sept. 21, 2011)
- xxv. Nugget – photo of SJSH Bears forward, Jamie Udeschni (Sept. 21, 2011)
- xxvi. OSTA-AECO’s Fall General Meeting and Membership Fees Package
- xxvii. Nugget – “Basketball is in her blood” article re: SJSH Jenna Davidson
- xxviii. Thank you note from Jewell-Ann Brunette
- xxix. 2012 Catholic Trustees’ Professional Development Seminar Memo
- xxx. Catholic Education Foundation of Ontario – Michael Carty Award
- xxxi. Responses from Provincial Party Leaders re: Public Funding for Catholic Schools
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**13. ADJOURNMENT**

Res. NPS 96-11

Moved by trustees S. Fitzsimmons and F. O’Hagan that the Nipissing-Parry Sound Catholic District School Board now adjourn its regular meeting at 9:50 p.m.

CARRIED

Moved and adopted this 25<sup>th</sup> day of October 2011

  
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 Secretary

  
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 Chair