

Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on November 28, 2017 at 7:20 p.m. (due to the preceding Committee of the Whole *Technological Education Programs* presentation extending past 7:00 p.m.) in the Board Room, Board Office. JB

## Present

Chair:	Barbara McCool
Vice-Chair:	Jacques Bégin
Trustees:	Shawn Fitzsimmons, Linda Jamieson, Judy Manitowabi, George Whittet and John Willemsen
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Paula Mann and Jody Weller
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Nil
Student Trustee:	Megan Collins
Communications Officer:	Kate Bondett
Media:	Nil
Other:	Katherine McLaren – COPE Vice-President

**Absent (with regrets):** Nil

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## 1. CALL TO ORDER

B. McCool called the meeting to order.

### 1.1 Prayer

Prayer was led by B. McCool.

### 1.2 Roll Call

Roll call was completed by V. Johnson.

## 2. APPROVAL OF AGENDA

### 2.1 Regular Meeting of November 28, 2017

Res. NPS 155-17

Moved by trustees L. Jamieson and J. Manitowabi that the Nipissing-Parry Sound Catholic District School Board approve as presented the agenda of its regular meeting of November 28, 2017.

CARRIED

2.2 Meeting Monitor and Review

The Meeting Monitor's Report from the October 31, 2017 Board meeting prepared by L. Jamieson was reviewed.

3. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

4. **ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Regular Meeting of October 31, 2017

Res. NPS 156-17

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on October 31, 2017.

CARRIED

4.2 Special Meeting of November 7, 2017

Res. NPS 157-17

Moved by trustees L. Jamieson and J. Manitowabi that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its special meeting held on November 7, 2017.

CARRIED

4.3 Special (in-camera) Meeting of November 7, 2017

Res. NPS 158-17

Moved by trustees J. Manitowabi and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its special (in-camera) meeting held on November 7, 2017.

CARRIED

5. **OWNERSHIP LINKAGE**

6. **BOARD EDUCATION**

6.1 Follow-up: Review of Information for Ends Development: Analysis Guide from the *St. Joseph-Scollard Hall: Technological Education Programs* presentation, November 28, 2017

The Board discussed and completed a draft of the Analysis Guide for Ends Development from the *St. Joseph-Scollard Hall: Technological Education Programs* presentation, which immediately preceded the November 28, 2017 regular meeting.

## 7. ITEMS FOR DECISION

### 7.1 Ends

### 7.2 Governance Process

#### a) Upcoming and Attended Events by Trustees

- **December 6:** J. Bégin, B. McCool and G. Whittet will be attending the St. Theresa School visit with SEAC.

#### b) Audit Committee's Annual Report to the Board

Res. NPS 159-17

Moved by trustees L. Jamieson and J. Manitowabi that the Board receive the Annual Audit Committee Report for the year ended August 31, 2017, as per the attached.

CARRIED

#### c) Audit Committee's Annual Report to the Ministry of Education

Res. NPS 160-17

Moved by trustees J. Manitowabi and L. Jamieson that the Board approve the Annual Audit Committee Report to the Ministry of Education for the year ended August 31, 2017, as per the attached.

CARRIED

### 7.3 Executive Limitations

#### a) EL5 – Accumulated Surplus Transfers – 2016-2017 Financial Statements

Res. NPS 161-17

Moved by trustees J. Willemsen and G. Whittet:

1. That the Nipissing-Parry Sound Catholic District School Board approve the audited financial statements for the year ended August 31, 2017.
2. That the Nipissing-Parry Sound Catholic District School Board approve the transfer resulting from the surplus of \$65,954 to Accumulated Surplus – Available for Compliance from operations for the 2016-2017 Financial Statements.
3. That the Nipissing-Parry Sound Catholic District School Board approve the transfer of \$63,893 from Accumulated Surplus – Available for Compliance – Vacation Accrued to operations for the 2016-2017 Financial Statements.

CARRIED

### 7.4 Board of Trustees – Staff Linkage

## 8. LINKAGE WITH NON-OWNERS

### 8.1 OCSTA/CCSTA Resolutions and Information Items

### 8.2 OCSTA Memo: Cannabis, Smoke-Free ON Road Safety Stature Law Amendment Act 2017

Documentation was provided as information.

### 8.3 OCSTA: Board Reports from 2017 Fall Regional Meetings

Documentation was provided as information.

### 8.4 Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society, November 14-15, 2017 (verbal)

A verbal report on the *Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society* conference held in Toronto on November 14-15, 2017 was provided by J. Bégin, M. Collins, P. Mann, J. Weller and A.M. Bitonti. A copy of the DVD "On Whose Shoulders We Stand" will be posted on the Trustee Portal.

## 9. REQUIRED APPROVALS AGENDA

## 10. MONITORING REPORTS

### 10.1 Policy E1 – Ends #1-3 Monitoring Report

Res. NPS 162-17

Moved by trustees G. Whittet and J. Willemsen that the Board has assessed the monitoring report for policy **E1 – Ends #1-3** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.2 Policy EL5 (Auditor's Report and Financial Statements) – Financial Condition and Activities Monitoring Report

Res. NPS 163-17

Moved by trustees J. Willemsen and G. Whittet that the Board has assessed the monitoring report for policy **EL5 (Auditor's Report and Financial Statements) – Financial Condition and Activities** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.3 Policy EL8 – Compensation and Benefits Monitoring Report

Res. NPS 164-17

Moved by trustees G. Whittet and J. Willemsen that the Board has assessed the monitoring report for policy **EL8 – Compensation and Benefits** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

## 11. BOARD SELF-EVALUATION

### 11.1 Policy GP5 – Agenda Planning

The self-evaluation for policy *GP5 – Agenda Planning* was completed.

### 11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by J. Manitowabi.

## 12. INCIDENTAL INFORMATION

### 12.1 Director's Report on Information Requested in EL-10

Res. NPS 165-17

Moved by trustees J. Willemsen and G. Whittet that the Board receive the following information requested in policy EL-10:

- 12.1.a SJSB Grade 8 Parent Information Night, December 5
- 12.1.b Bullying Awareness & Prevention Week, November 19-25
- 12.1.c Canadian Parents for French (CPF): Rise in French Immersion Enrolment
- 12.1.d After-school Skills Development Programs

CARRIED

### 12.2 Director's Report

### 12.3 Student Trustee Report

#### a) Student Trustee Report

M. Collins, Student Trustee, provided a report. Highlights include:

- The Grade 11 World Religion Retreat in Toronto.
- An update on the latest results from the volleyball, basketball and hockey team games.
- The band performing at the Toronto Christmas parade and at the North Bay downtown Christmas walk.
- Grade 8 day on November 1.

#### b) OSTA Fall General Meeting, November 2-5, 2017

M. Collins provided a verbal report on the Ontario Student Trustees' Association (OSTA) Fall General Meeting, held in Toronto on November 2-5, 2017.

### 12.4 Other Information Items

#### c) Committee Reports

##### i. Minutes of Audit Committee Meeting, October 30, 2017

Minutes were provided as information.

ii. Minutes of Audit Committee Meeting, November 20, 2017

Minutes were provided as information.

iii. Minutes of SEAC Meeting, November 21, 2017

J. Weller provided highlights from the meeting, including: the SEAC visit to St. Theresa School on December 6, a "save the date" for Carousel (May 16, 2018), and the work on final components of the student survey.

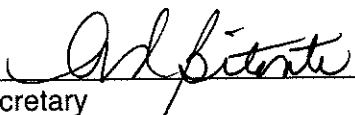
d) Other

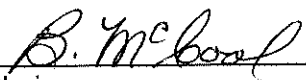
Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package.

**13. ADJOURNMENT**

The meeting adjourned at 9:16 p.m.

Moved and adopted this 19<sup>th</sup> day of December 2017.

  
Secretary

  
Chair