

# NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD

## LEAVE OF ABSENCE FOR STUDY ALL NON-TEACHING STAFF

PNT 11.0  
NPS 226-98

### **POLICY:**

IT SHALL BE THE POLICY OF THE NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD to co-operate with employees who wish to attend courses of an academic and/or professional nature which may be beneficial to both parties.

### **ADMINISTRATIVE PROCEDURES:**

Permanent employees who wish to obtain a leave for study purposes shall apply in writing to the Director of Education through their immediate supervisor. The application will describe the courses to be taken, the institution offering the course and the time table for the course. The applicant will allow at least 30 days for a decision to be made.

Replaces former Board B1