

invites applications for the position of:

**SUPPLY CUSTODIAN
SYSTEM**

Mandatory Requirements:

- Secondary school diploma or secondary school education combined with relevant experience and proven abilities appropriate to this position
- Related experience
- Excellent interpersonal and organizational skills
- Demonstrated flexibility and initiative
- Good written and oral communication skills
- Ability to work in a team environment and willingness to support and enhance the school community
- Valid driver's license and use of your own vehicle
- Experience in a computerized environment

Preferred Requirements:

- Safety and/or WHMIS training
- Familiarity and understanding of the school community

Qualified applicants who wish to be considered for this position are asked to submit the completed application form, resume, and two written work references.

Applications will be received until **noon on July 20, 2018** and should be forwarded referencing posting number **CUPE-2017-2018-23** to:

Human Resources
Nipissing-Parry Sound Catholic District School Board
1000 High Street
North Bay, ON P1B 6S6
Email: HumanResources@npsc.ca

Barbara McCool
Chair

Anna Marie Bitonti
Director of Education

The Nipissing-Parry Sound Catholic District School Board is committed to diversity and inclusion. Please contact our Human Resources Department via email at HumanResources@npsc.ca or via telephone at 705-472-1201. Ext. 31219 prior to the posting's closing date should you require any accommodation during the recruitment process.

For the protection of its students, the Board requires successful applicant submit a satisfactory criminal record check (vulnerable sector check) as a condition of employment.

The Board would like to thank all applicants for expressing an interest in this position, however, only those applicants selected for an interview will be contacted.