

**Nipissing-Parry Sound Catholic  
District School Board**

**Management Report,  
Independent Auditor's Report and  
Consolidated Financial Statements**

**August 31, 2020**

## Management Report

### Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Nipissing-Parry Sound Catholic District School Board are the responsibility of the Board's management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1(a) to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Board's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly SNT LLP, independent external auditors appointed by the Board. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.



Director of Education



Superintendent of Business

November 24, 2020

## **Independent Auditor's Report**

### **To the Board of Trustees of Nipissing-Parry Sound Catholic District School Board**

#### **Opinion**

We have audited the consolidated financial statements of Nipissing-Parry Sound Catholic District School Board, which comprise the consolidated statement of financial position as at August 31, 2020, and the consolidated statements of operations and accumulated surplus, cash flows and changes in net debt for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of Nipissing-Parry Sound Catholic District School Board for the year ended August 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with the financial reporting provisions of the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

ACCOUNTING • TAX • ADVISORY

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## **Independent Auditor's Report (continued)**

### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1(a) to the consolidated financial statements which describes the basis of accounting used in the preparation of these consolidated financial statements. The consolidated financial statements are prepared to assist the Board to meet the financial reporting requirements of the Ministry of Education of Ontario. As a result, the consolidated financial statements may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

## **Independent Auditor's Report (continued)**

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements (continued)**

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

## Independent Auditor's Report (continued)

### Auditor's Responsibilities for the Audit of the Consolidated Financial Statements (continued)

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly SNT LLP*

North Bay, Ontario  
November 24, 2020

CHARTERED PROFESSIONAL ACCOUNTANTS,  
LICENSED PUBLIC ACCOUNTANTS

## **Nipissing-Parry Sound Catholic District School Board**

### **Consolidated Financial Statements August 31, 2020**

Consolidated Statement of Financial Position	1
Consolidated Statement of Operations and Accumulated Surplus	2
Consolidated Statement of Cash Flows	3
Consolidated Statement of Changes In Net Debt	4
Notes to the Consolidated Financial Statements	5-25

**Nipissing-Parry Sound Catholic District School Board**  
**Consolidated Statement of Financial Position**  
**August 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Financial Assets</b>		
Cash (note 2)	\$ 5,842,095	\$ 3,196,556
Accounts receivable (note 3)	4,975,680	4,135,199
Accounts receivable - Government of Ontario - Approved Capital (note 4)	<u>20,594,265</u>	<u>22,011,566</u>
	<u>31,412,040</u>	<u>29,343,321</u>
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities (note 5)	6,552,712	5,304,895
Net long-term debt (note 6)	19,586,933	20,431,279
Deferred revenue (note 7)	1,426,122	978,553
Deferred capital contributions (note 8)	50,106,351	49,068,274
Retirement and other employee future benefits (note 9)	<u>1,572,272</u>	<u>1,605,819</u>
	<u>79,244,390</u>	<u>77,388,820</u>
<b>Net Debt</b>	<u>(47,832,350)</u>	<u>(48,045,499)</u>
<b>Non-Financial Assets</b>		
Prepaid expenses	124,179	769,570
Tangible capital assets (note 10)	<u>53,003,984</u>	<u>52,040,008</u>
<b>Total Non-Financial Assets</b>	<u>53,128,163</u>	<u>52,809,578</u>
<b>Accumulated Surplus</b> (note 11)	<u>\$ 5,295,813</u>	<u>\$ 4,764,079</u>
<b>Contingent Liabilities</b> (note 12)		
<b>Commitments</b> (note 13)		

**Approved by the Board:**

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Director of Education  
 Chair of the Board

The accompanying notes are an integral part of these consolidated financial statements.



## Nipissing-Parry Sound Catholic District School Board

### Consolidated Statement of Operations and Accumulated Surplus

For The Year Ended August 31, 2020

	<b>2020</b> <b>Budget</b> <small>(Unaudited)</small>	<b>2020</b> <b>Actual</b>	2019 <b>Actual</b>
<b>Revenues</b>			
Local taxation	\$ 4,741,670	\$ 4,533,838	\$ 4,736,360
Provincial grants - grants for student needs	38,012,729	37,666,615	37,238,098
Provincial grants - other	1,088,865	940,462	1,588,623
Federal grants and fees - First Nations	1,278,197	1,303,765	1,335,160
Other revenues - First Nations - Nipissing First Nation	-	262,649	233,378
Other fees and revenues	1,343,754	930,280	1,244,096
Investment income	25,000	34,149	43,396
School fund-raising and other revenues	975,000	615,473	875,914
Amortization of deferred capital contributions	<u>2,451,288</u>	<u>2,558,125</u>	<u>2,460,090</u>
	<u>49,916,503</u>	<u>48,845,356</u>	<u>49,755,115</u>
<b>Expenses</b>			
Instruction	35,182,752	34,505,056	34,933,465
Administration	2,382,526	1,964,410	2,252,402
Transportation	3,487,398	3,480,090	3,458,349
Pupil accommodation	7,308,753	7,327,027	7,058,083
School funded activities	975,000	598,235	893,649
Other	<u>457,508</u>	<u>438,804</u>	<u>840,568</u>
	<u>49,793,937</u>	<u>48,313,622</u>	<u>49,436,516</u>
<b>Annual Surplus</b>	122,566	531,734	318,599
<b>Accumulated Surplus, Beginning of Year</b>	<u>4,764,079</u>	<u>4,764,079</u>	<u>4,445,480</u>
<b>Accumulated Surplus, End of Year</b>	<u>\$ 4,886,645</u>	<u>\$ 5,295,813</u>	<u>\$ 4,764,079</u>

The accompanying notes are an integral part of these consolidated financial statements.

## Nipissing-Parry Sound Catholic District School Board

### Consolidated Statement of Cash Flows

For The Year Ended August 31, 2020

	<u>2020</u>	<u>2019</u>
<b>Operation transactions</b>		
Annual Surplus	\$ 531,734	\$ 318,599
<b>Cash provided by (used for)</b>		
Non-cash items		
Amortization of tangible capital assets	2,632,226	2,498,203
Amortization of deferred capital contributions	(2,558,125)	(2,460,090)
Increase in accounts receivable	(840,481)	(2,292,923)
Decrease (increase) in prepaid expenses	645,391	(21,620)
Increase in accounts payable and accrued liabilities	1,247,817	2,101,556
Increase (decrease) in deferred revenue - operating	332,821	(249,475)
Decrease in retirement and other employee future benefits	<u>(33,547)</u>	<u>(33,373)</u>
Cash provided by (applied to) operating transactions	<u>1,957,836</u>	<u>(139,123)</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	<u>(3,596,202)</u>	<u>(7,125,304)</u>
Cash applied to capital transactions	<u>(3,596,202)</u>	<u>(7,125,304)</u>
<b>Financing transactions</b>		
Decrease in accounts receivable - Government of Ontario - Approved Capital	1,417,301	1,286,130
Repayments on long-term debt	(844,346)	(812,961)
Deferred capital contributions received	3,596,202	6,076,270
Increase in deferred revenue - capital	<u>114,748</u>	<u>70,240</u>
Cash provided by financing transactions	<u>4,283,905</u>	<u>6,619,679</u>
<b>Increase (decrease) in cash</b>	2,645,539	(644,748)
<b>Cash, Beginning of Year</b>	<u>3,196,556</u>	<u>3,841,304</u>
<b>Cash, End of Year</b>	<u>\$ 5,842,095</u>	<u>\$ 3,196,556</u>

The accompanying notes are an integral part of these consolidated financial statements.

## Nipissing-Parry Sound Catholic District School Board

### Consolidated Statement of Changes In Net Debt For The Year Ended August 31, 2020

	<u>2020</u> <b>Budget</b> (Unaudited)	<u>2020</u> <b>Actual</b>	<u>2019</u> <b>Actual</b>
<b>Annual Surplus</b>	\$ 122,566	\$ 531,734	\$ 318,599
Amortization of tangible capital assets	2,451,288	2,632,226	2,498,203
Acquisition of tangible capital assets	(2,705,776)	(3,596,202)	(7,125,304)
Increase in prepaid expenses	<u>-</u>	<u>645,391</u>	<u>(21,620)</u>
Decrease (Increase) in Net Debt	(131,922)	213,149	(4,330,122)
Net Debt, Beginning of Year	<u>(48,045,499)</u>	<u>(48,045,499)</u>	<u>(43,715,377)</u>
Net Debt, End of Year	<u><b>\$ (48,177,421)</b></u>	<u><b>\$ (47,832,350)</b></u>	<u><b>\$ (48,045,499)</b></u>

The accompanying notes are an integral part of these consolidated financial statements.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies**

These consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

**(a) Basis of Accounting**

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian public sector accounting standards which require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with Canadian public sector accounting standard PS 3410;

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(a) Basis of Accounting (Continued)**

- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with Canadian public sector accounting standard PS 3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with Canadian public sector accounting standard PS 3510.

As a result, revenue recognized in the consolidated statement of operations and accumulated surplus and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

**(b) Reporting Entity**

These consolidated financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

*Consolidated entities*

Nipissing-Parry Sound Student Transportation Services  
School Generated Funds

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

**(c) Trust Funds**

Trust funds and their related operations administered by the Board are not included in the consolidated financial statements as they are not controlled by the Board.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(d) Deferred Revenue**

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenses are incurred or services performed.

**(e) Deferred Capital Contributions**

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose;
- other restricted contributions received or receivable for capital purpose; and
- property taxation revenues which were historically used to fund capital assets.

**(f) Retirement and Other Employee Future Benefits**

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance, health care benefits, dental benefits, retirement gratuity, worker's compensation and long-term disability benefits.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(f) Retirement and Other Employee Future Benefits (Continued)**

As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the Principals and Vice-Principals Associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-2017: OECTA. The following ELHTs were established in 2017-2018: CUPE and a trust for non-unionized employees including principals and vice-principals. The ELHTs provide health, dental and life insurance benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), and other school board staff. These benefits are provided through a joint governance structure between the bargaining/employee groups, school board trustees' associations and the Government of Ontario. Boards no longer administer health, life and dental plans for their employees and instead are required to fund the ELHTs on a monthly basis based on a negotiated amount per full-time equivalency (FTE). Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN), including additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities are determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. Any gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as retirement gratuities and life insurance and health care benefits for retirees, the cost is determined using management's best estimates.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation and long-term disability, the cost is recognized immediately in the period the events occur.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(f) Retirement and Other Employee Future Benefits (Continued)**

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.
- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

**(g) Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

**(i) Tangible Capital Assets**

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight-line basis over their estimated useful lives as follows:

<b>Asset</b>	<b>Estimated Useful Life in Years</b>
Land improvements	15
Buildings and building improvements	40
Portable structures	10
First-time equipping of schools	10
Furniture and equipment	5-10
Vehicles	5
Computer hardware	5
Computer software	5

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.



**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(g) Non-Financial Assets (Continued)**

**(i) Tangible Capital Assets (Continued)**

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of cost and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the consolidated statement of financial position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

**(ii) Prepaid Expenses**

Prepaid expenses represent amounts paid in advance for a good or service not yet received. The expense is recognized once the goods have been received or the services have been performed.

**(h) Government Transfers**

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. If government transfers contain stipulations which give rise to a liability, they are deferred and recognized in revenue when the stipulations are met.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions (DCC) and recognized as revenue in the consolidated statement of operations at the same rate and over the same periods as the asset is amortized.

**(i) Investment Income**

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**1. Significant Accounting Policies (Continued)**

**(j) Budget Figures**

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. The budget figures are unaudited.

**(k) Use of Estimates**

The preparation of consolidated financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Accounts subject to significant estimates include local taxation, useful life of tangible capital assets and the related amortization, accrued liabilities and employee future benefits. Actual results could differ from these estimates.

**2. Cash**

	<u>2020</u>	<u>2019</u>
Cash	<u>\$ 5,842,095</u>	<u>\$ 3,196,556</u>

The Board has an operating line of credit available to a maximum of \$4,000,000 to address operating requirements and bears interest at the bank's prime lending rate. The credit facility is unsecured and due on demand.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**3. Accounts Receivable**

	<u>2020</u>	<u>2019</u>
School Boards	\$ 57,582	\$ -
Province of Ontario - other	370,786	2,005,349
Province of Ontario - delayed grant payment (a)	1,474,667	830,402
Government of Canada	1,315,588	417,487
Municipalities (b)	1,568,878	801,215
Other	<u>188,179</u>	<u>80,746</u>
	<u>\$ 4,975,680</u>	<u>\$ 4,135,199</u>

(a) The Ministry of Education introduced a cash management strategy effective September 1, 2018. As part of the strategy, the Ministry delays part of the grant payment to school boards where the adjusted accumulated surplus and deferred revenue balances are in excess of certain criteria set out by the Ministry. The balance of delayed grant payments included in the receivable balance from the Government of Ontario at August 31, 2020 is \$1,474,667 (2019 - \$830,402).

(b) Due to the response to COVID-19, the Province of Ontario extended the deadlines for municipalities to pay Education Property Tax (EPT) amounts to the Board. This amount for the Board was \$900,000 (2019 - \$0) and has been included in accounts receivable on the consolidated statement of financial position. This amount will be recovered fully by the Board in the following school year.

**4. Accounts Receivable - Government of Ontario - Approved Capital**

The Province of Ontario has replaced variable capital funding with a one-time debt support grant in 2009-10. Nipissing-Parry Sound Catholic District School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board will receive this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario of \$20,594,265 as at August 31, 2020 (2019 - \$22,011,566) with respect to capital grants.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**5. Accounts Payable and Accrued Liabilities**

	<u>2020</u>	<u>2019</u>
Government of Ontario (a)	\$ 1,960,604	\$ 113,466
Trade	3,157,484	4,197,390
Payroll related	1,213,710	773,169
Other	<u>220,914</u>	<u>220,870</u>
	<u>\$ 6,552,712</u>	<u>\$ 5,304,895</u>

- (a) Due to the response to COVID-19, the Province of Ontario extended the deadlines for municipalities to pay Education Property Tax (EPT) amounts to the Board. To mitigate the financial impact of this deferral, the Province adjusted its cash flow through the School Board Operating Grant in July 2020 to pay an additional amount equal to about 25% of the annual education property tax amount as forecasted by the Board in the 2019-20 Revised Estimates. This amount for the Board was \$1,192,240 (2019 - \$-). This amount will be recovered by the Province in 2021.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**6. Net Long-Term Debt**

Net long-term debt, on the consolidated statement of financial position comprises the following:

	<u>2020</u>	<u>2019</u>
Debenture - Amortizing, payable in semi-annual instalments of \$70,460 including interest at the rate of 4.56%, final instalment due November 15, 2031	\$ 1,250,335	\$ 1,331,455
Debenture - Amortizing, payable in semi-annual instalments of \$125,660 including interest at the rate of 4.90%, final instalment due March 3, 2033	2,368,325	2,498,783
Debenture - Amortizing, payable in semi-annual instalments of \$21,348 including interest at the rate of 5.062%, final instalment due March 13, 2034	420,836	441,443
Debenture - Amortizing, payable in semi-annual instalments of \$41,351 including interest at the rate of 5.232%, final instalment due April 13, 2035	848,784	885,625
Debenture - Amortizing, payable in semi-annual instalments of \$216,338 including interest at the rate of 3.564%, final instalment due March 9, 2037	5,436,837	5,669,507
Debenture - Amortizing, payable in semi-annual instalments of \$85,197 including interest at the rate of 3.799%, final instalment due March 19, 2038	2,193,258	2,277,911
Debenture - Amortizing, payable in semi-annual instalments of \$3,194 including interest at the rate of 4.003%, final instalment due March 11, 2039	83,895	86,837
Debenture - Amortizing, payable in semi-annual instalments of \$234,923 including interest at the rate of 2.993%, final instalment due March 9, 2040	<u>6,984,663</u>	<u>7,239,718</u>
	<u>\$ 19,586,933</u>	<u>\$ 20,431,279</u>

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**6. Net Long-Term Debt (Continued)**

Principal and interest payments relating to the net long-term debt of \$19,586,933 outstanding as at August 31, 2020 are due as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 876,989	\$ 719,952	\$ 1,596,941
2022	910,946	685,995	1,596,941
2023	946,271	650,670	1,596,941
2024	983,021	613,920	1,596,941
2025	1,021,237	575,704	1,596,941
Thereafter	<u>14,848,469</u>	<u>3,569,188</u>	<u>18,417,657</u>
Net Long-Term Debt	<u>\$ 19,586,933</u>	<u>\$ 6,815,429</u>	<u>\$ 26,402,362</u>

**7. Deferred Revenue**

Revenues received and that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the consolidated statement of financial position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2020 is comprised of:

	<u>Balance as at August 31, 2019</u>	<u>Externally restricted revenue and investment income</u>	<u>Revenue recognized in the period</u>	<u>Transfers to deferred capital contributions</u>	<u>Balance as at August 31, 2020</u>
Integrated Services for Northern Children Priorities and Partnerships Fund	\$ 132,419	\$ 162,630	\$ (109,793)	\$ -	\$ 185,256
Other - Capital	401,893	1,049,773	(816,921)	-	634,745
Other - Operating	181,246	2,818,602	(1,174,389)	(1,529,465)	295,994
	<u>262,995</u>	<u>7,424,612</u>	<u>(7,377,480)</u>	<u>-</u>	<u>310,127</u>
<b>Total Deferred Revenue</b>	<u>\$ 978,553</u>	<u>\$11,455,617</u>	<u>\$ (9,478,583)</u>	<u>\$ (1,529,465)</u>	<u>\$ 1,426,122</u>

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**8. Deferred Capital Contributions**

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	<u>2020</u>	<u>2019</u>
Balance as at August 31, 2019	\$ 49,068,274	\$ 45,452,094
Additions to deferred capital contributions	2,066,737	4,410,744
Transfers from deferred revenue	<u>1,529,465</u>	<u>1,665,526</u>
	52,664,476	51,528,364
Revenue recognized in the period	<u>(2,558,125)</u>	<u>(2,460,090)</u>
Balance as at August 31, 2020	<u>\$ 50,106,351</u>	<u>\$ 49,068,274</u>

**9. Retirement and Other Employee Future Benefits**

	<u>2020</u>		<u>2019</u>
	<u>Retirement Benefits</u>	<u>Other Employee Future Benefits</u>	<u>Total Employee Future Benefits</u>
<b>Retirement and Other Employee Future Benefit Liabilities</b>			Total Employee Future Benefits
Accrued Employee Future Benefit Obligations	<u>\$ 914,301</u>	<u>\$ 657,971</u>	<u>\$ 1,572,272</u>
			<u>\$ 1,605,819</u>

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**9. Retirement and Other Employee Future Benefits (Continued)**

	2020			2019
	Retirement Benefits	Other Employee Future Benefits	Total Employee Future Benefits	Total Employee Future Benefits
Current Year Benefit Cost	\$ -	\$ 9,952	\$ 9,952	\$ 28,102
Interest on Accrued Benefit Obligation	<u>99,742</u>	<u>-</u>	<u>99,742</u>	<u>59,521</u>
Employee Future Benefit Expenses <sup>1</sup>	<u>\$ 99,742</u>	<u>\$ 9,952</u>	<u>\$ 109,694</u>	<u>\$ 87,623</u>

<sup>1</sup> Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

**Retirement Benefits**

(a) Ontario Teachers' Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teachers' Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

(b) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. During the year ended August 31, 2020, the Board contributed \$749,750 (2019 - \$765,743) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.



**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**9. Retirement and Other Employee Future Benefits (Continued)**

**Retirement Benefits (Continued)**

(b) Ontario Municipal Employees Retirement System (Continued)

On January 1, 2020, the yearly maximum pension earnings increased to \$58,700 from \$57,400 in 2019. The contributions are calculated at a rate of 9.0% (2019 - 9.0%) for the amount up to the yearly maximum pension earnings stated above and at a rate of 14.6% (2019 -14.6%) for the amount above the yearly maximum pension earnings.

(c) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. The amount of the gratuities payable to eligible employees at retirement is now based on their salary, accumulated sick days, and years of service at August 31, 2012.

The Board has internally appropriated \$500,000 at August 31, 2020 (2019 - \$500,000) of accumulated surplus for retirement gratuities.

(d) Retirement Dental and Health Care Benefits

The Board provides dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The premiums are based on the Board experience and retirees' premiums are subsidized by the Board. The benefit costs and liabilities related to the plan are provided through an unfunded defined benefit plan and are included in the Board's consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date, will no longer qualify for Board subsidized premiums or contributions.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**9. Retirement and Other Employee Future Benefits (Continued)**

**Other Employee Future Benefits**

(a) Workplace Safety and Insurance Board Obligations

The Board is a Schedule 1 employer under the Workplace Safety and Insurance Act and, as such, the Board insures all claims by its injured workers under the Act. The Board's insurance premiums for the year ended August 31, 2020 were \$287,295 (2019 - \$220,235) and are included in the Board's current year benefit costs. No liabilities for claims by its injured workers under the Act are included in the Board's consolidated financial statements. School boards are required to provide salary top-up to a maximum of 4½ years for employees receiving payments from the Workplace Safety and Insurance Board, where collective agreements negotiated prior to 2012 included such provision.

(b) Sick Leave Top-Up Benefits

A maximum of 11 unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illness paid through the short-term leave and disability plan in that year.

(c) Accrued Vacation Time

The Board provides accumulations for vacation time through an unfunded defined benefit plan. Under this plan employees can accumulate vacation time for use in the future. The benefit costs and the liability related to this plan are included in the consolidated financial statements of the Board.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**



**10. Tangible Capital Assets**

	<u>Cost</u>			<u>Accumulated Amortization</u>		<u>Net Book Value August 31, 2020</u>	<u>Net Book Value August 31, 2019</u>
	<u>Balance at August 31, 2019</u>	<u>Additions</u>	<u>Balance at August 31, 2020</u>	<u>Balance at August 31, 2019</u>	<u>Amortization</u>		
Land	\$ 1,361,261	\$ -	\$ 1,361,261	\$ -	\$ -	\$ 1,361,261	\$ 1,361,261
Land improvements	4,233,917	868,477	5,102,394	1,837,187	311,210	2,953,997	2,396,730
Buildings and building improvements	70,077,770	2,073,238	72,151,008	23,356,924	1,777,859	47,016,225	46,720,846
Portable structures	240,796	-	240,796	77,465	19,517	96,982	163,331
First-time equipping of schools	216,805	-	216,805	160,059	14,829	174,888	56,746
Furniture and equipment	910,267	249,582	1,159,849	593,870	78,914	672,784	316,397
Vehicles	60,374	-	60,374	30,358	12,075	42,433	30,016
Computer hardware	3,391,861	401,718	3,793,579	2,520,940	381,069	2,902,009	870,921
Computer software	254,840	3,187	258,027	131,080	36,753	167,833	123,760
<b>Total</b>	<b>\$ 80,747,891</b>	<b>\$ 3,596,202</b>	<b>\$ 84,344,093</b>	<b>\$ 28,707,883</b>	<b>\$ 2,632,226</b>	<b>\$ 31,340,109</b>	<b>\$ 52,040,008</b>

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**11. Accumulated Surplus**

Accumulated surplus consists of the following:

	<u>2020</u>	<u>2019</u>
<b>Available for Compliance - Unappropriated</b>		
Operating surplus	<u>\$ 528,777</u>	<u>\$ 143,992</u>
<b>Available for Compliance - Internally Appropriated</b>		
Employee future benefits	500,000	500,000
Vacation accrued	(594,499)	(522,269)
Committed capital projects	1,536,368	1,610,473
General	2,080,843	1,936,851
Pathways for Student Success	<u>259,145</u>	<u>259,145</u>
Total Internally Appropriated	<u>3,781,857</u>	<u>3,784,200</u>
<b>Unavailable for Compliance</b>		
Revenues recognized from land	1,361,261	1,361,261
Interest accrued	(213,731)	(223,217)
Employee future benefits	(490,270)	(612,838)
School generated funds	<u>327,919</u>	<u>310,681</u>
Total Externally Appropriated	<u>985,179</u>	<u>835,887</u>
Total Accumulated Surplus	<u>\$ 5,295,813</u>	<u>\$ 4,764,079</u>

**12. Contingent Liabilities**

**a) Environmental contingency**

The Board has been co-named under a Director's Order of the Ontario Ministry of the Environment, Conservation and Parks related to the contamination of previously owned land. The Director's Order is a no fault order, and can be issued to any prior landowners of the property. As such, determination of fault is not a criteria and the Board must comply with the Order. The amount of any liability under the Director's Order cannot be reasonably determined, as such, no liability has been accrued in these consolidated financial statements.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**12. Contingent Liabilities (Continued)**

**b) Subsidies**

The Board receives subsidies and contributions from various funding agencies. Pursuant to the related agreements, if the Board does not meet established objectives, the funding agencies could be entitled to seek refunds. Should any amounts become refundable, the refunds would be charged to operations in the period in which the refund is determined to be payable.

**c) Grievances**

The Board is disputing grievances placed through its employees' unions which may have to be settled by arbitration. It is not possible, at this time, to determine the amount, if any, of settlements that may result from any arbitration process. Any retroactive wage settlement will be charged to operations in the period in which the amount is determined to be payable.

**d) Guarantee**

The Board has guaranteed Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound's revolving line of credit up to a maximum of \$80,000. Any amounts required to be paid under this guarantee will be charged to operations in the year the payments are incurred. As at August 31, 2020, the revolving line of credit's outstanding balance was \$-.

**13. Commitments**

During 2020, the Board has entered into various contracts including renovations to the parking lot, patio, music room and learning common areas of St. Joseph Scollard Hall; boiler upgrade at St. Gregory and renovations to the washrooms of Mother St. Bride and Our Lady of Sorrows, for a total of approximately \$4,081,000. As at August 31, 2020, there was approximately \$749,000 of work remaining to be completed.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**14. Debt Charges**

The expense for debt charges includes principal and interest payments is as follows:

	<u>2020</u>	<u>2019</u>
Principal on long-term debt	\$ 844,346	\$ 812,961
Interest payments on long-term debt	<u>743,110</u>	<u>774,859</u>
	<u>\$ 1,587,456</u>	<u>\$ 1,587,820</u>

**15. Expenses by Object**

The following is a summary of the expenses reported on the consolidated statement of operations and accumulated surplus by object:

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
	(Unaudited)		
Expenses			
Salary and wages	\$ 31,579,452	\$ 30,780,602	\$ 31,010,392
Employee benefits	5,438,764	5,423,998	5,323,872
Staff development	148,927	161,872	243,854
Supplies and services	3,053,799	2,864,079	3,162,882
Interest	766,804	743,110	774,859
Rentals	32,483	46,720	50,181
Fees and contract services	4,803,714	4,564,204	4,569,641
Other	543,706	498,576	908,983
Amortization of tangible capital assets	2,451,288	2,632,226	2,498,203
School Funded Activities	<u>975,000</u>	<u>598,235</u>	<u>893,649</u>
	<u>\$ 49,793,937</u>	<u>\$ 48,313,622</u>	<u>\$ 49,436,516</u>

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**16. Ontario School Board Insurance Exchange (OSBIE)**

The Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures general public liability, property damage and certain other risks. Liability insurance is available to a maximum of \$27,000,000 per occurrence.

The ultimate premiums over a five-year period are based on the reciprocal's and the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro-rata share of claims experience. The current term expires January 1, 2021.

**17. Partnership in Nipissing-Parry Sound Student Transportation Services/  
Services de Transport Scolaire Nipissing-Parry Sound**

**Transportation Consortium**

On March 26, 2003, the Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound was incorporated. On June 16, 2003, the Board entered into an agreement with Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement created at the time Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound was established, decisions related to the financial and operating activities of Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound are shared. No partner is in a position to exercise unilateral control.

This entity is proportionately consolidated in the Board's consolidated financial statements whereby the Board's pro-rata share of assets, liabilities, revenues and expenses of the consortium are included in the Board's consolidated financial statements. Inter-organizational transactions and balances have been eliminated.

**Nipissing-Parry Sound Catholic District School Board**  
**Notes to the Consolidated Financial Statements**  
**August 31, 2020**

**17. Partnership in Nipissing-Parry Sound Student Transportation Services/Services de Transport Scolaire Nipissing-Parry Sound (Continued)**

The following provides condensed financial information:

	<u>2020</u>		<u>2019</u>	
	<u>Total</u>	<u>Board Portion</u>	<u>Total</u>	<u>Board Portion</u>
<b>Financial Position:</b>				
Financial Assets	\$ 305,135	\$ 105,036	\$ 309,451	\$ 43,886
Liabilities	<u>(305,135)</u>	<u>(105,036)</u>	<u>(309,451)</u>	<u>(43,886)</u>
Accumulated Surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Operations:</b>				
Revenues	\$ 20,203,656	\$ 3,466,358	\$ 20,191,032	\$ 3,418,614
Expenses	<u>(20,203,656)</u>	<u>(3,466,358)</u>	<u>(20,191,032)</u>	<u>(3,418,614)</u>
Annual Deficit	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>