



Minutes of the Special Education Advisory Committee meeting held on October 13, 2020 at 5:30 p.m. via Microsoft Teams Meeting.

Present:

Administration: Theresa Bitonti, Special Education Coordinator
Jody Weller, Superintendent of Education

Trustees: Barbara McCool

Associations: Marie Derosier, LDAO, Member
Tracy Hanzlik, Nipissing First Nation

Regrets: John Willemsen, Trustee
Dan Lachance, Community Living, Member
Mary Grise, Parent Representative, Member
Jeannie Boissonneault, NDSS, Member
April Porter, Community Living North Bay

1. PRAYER

Barbara McCool led the committee in prayer.

2. ROLL CALL/TRUSTEE ATTENDANCE

Roll call was completed.

3. APPROVAL OF AGENDA

Moved by Tracy Hanzlik and seconded by Barbara McCool THAT the agenda of Tuesday, October 13, 2020 be approved as presented.

4. APPROVAL OF MINUTES

Moved by Barb McCool and seconded by Tracy Hanzlik THAT the minutes of September 22, 2020 be approved as presented.

5. NEW BUSINESS

- a) 2020-2021 SEAC Monthly Meeting Schedule
Ms. Weller discussed tentative SEAC meeting dates on every second Tuesday of each month (Nov. 10, Dec. 8, Jan 12, Feb 9, March 9, April 13, May 11, June 8). Ms. Weller to send calendar invites for the 2020-2021 school year SEAC meetings. The format will continue to be the Microsoft Teams platform for the time being
- b) SEAC Action Plan 2020-2021
Ms. Weller distributed the 2020-2021 Action Plan. SEAC was encouraged to review the plan and provide feedback at the November meeting. SEAC agreed that the updated 2020-2021 SEAC Action Plan should reflect a visit to OLS and Holy Cross (dual track) in the spring of 2021 if it is possible. SEAC discussed the possible sharing of evidence of learning that is occurring for our students with special needs within system schools. A recommendation that Ms. Weller share some ideas with the committee at next meeting on professional development topics for SEAC.
- c) New Membership
Ms. Weller updated SEAC regarding the Community Living alternate, April Porter. SEAC discussed recruiting new membership, including parent membership. Ms. Weller to review regulations on membership and bring back to SEAC for further discussion and action.

6. UPDATES

- a) Parent Guide
Item deferred

7. CORRESPONDANCE

- a) DDSB Letter to Minister Lecce - Request for Fall 2020 Process Exemption: Special Incidence Portion Submission Requirements
Ms. Weller shared the DDSB Letter to Minister Lecce – Request for Fall 2020 Process Exception Special Incident Portion Submission Requirements. SEAC engaged in discussion regarding the SIP process for the 2020-2021 school year, which is still unknown at this time. Ms. Weller and Ms. Bitonti outlined NPSC historical best practice for the SIP application process, which was established in collaboration with our Regional Ministry of Education office.

8. INFORMATION ITEMS

- a) Board Report
 - i) Superintendent's Update
Ms. Weller shared updates with SEAC on the NPSC Virtual School. Updates included an overview of enrolment, structure, program, staff professional development and resources, parent engagement, special education and mental health and well-being. Ms. Weller also provided a summary of NPSC special education staff updates.

- ii) Coordinator's Update
Ms. Bitonti updated SEAC regarding prioritizing IEP development, the IPRC process within the new virtual school and finding creative ways to expedite assessments and IPRCs

- iii) Secondary Curriculum Lead Update
NIL

b) Association Reports

- i) Community Living – Dan Lachance, Member
NIL
- ii) Nipissing First Nation – Tracey Hanzlik, Member
NIL
- iii) LDAO – Marie Derosier, Member
Ms. Derosier shared the October 2020 LDAO SEAC Circular electronically with Ms. Weller. Ms. Weller will distribute to the committee
- iv) Parent Representative – Mary Grise, Member
NIL
- v) NDSS – Jeannie Boissonneault, Member
NIL

9. QUESTIONS & ANSWERS / OTHER

NIL

10. DATE OF NEXT SEAC MEETING

The next SEAC meeting will take place on November 10, 2020 at 5:30 p.m. using Microsoft Teams.

11. ADJOURNMENT

Moved by Barb McCool and seconded by Tracy Hanzlik THAT the meeting of October 13, 2020 adjourned at 7:05 p.m.