

## BOARD POLICY



**POLICY:** GP 8.1

**SUBJECT:** FAITH AND SPIRITUAL DEVELOPMENT  
COMMITTEE TERMS OF REFERENCE

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### PURPOSE

The Faith and Spiritual Development Committee (FSDC) enhances the Board's effectiveness by providing spiritual leadership direction and advice to support the efforts of the Board to recognize the importance of faith and values to the work of the Board. The FSDC operates in an advisory capacity to the Board of Trustees on matters related to faith and spiritual development and as stewards of Catholic Education.

### COMMITTEE PRODUCTS AND REPORTING STRUCTURE

1. The Faith and Spiritual Development Committee products are to support the Board's job, never to make decisions for the board unless explicitly stated below.
  - 1.1. To provide spiritual leadership direction and advice to the Board regarding faith and spiritual development of the Board.
    - 1.1.1. To plan and organize retreats and learning sessions in the area of faith and spiritual development of the Board.
  - 1.2. To bring options to the Board for decision on matters relating to Faith and Spiritual Development in order to fulfill their role as stewards of Catholic Education.
  - 1.3. To respond to the Board's requests for advice and recommendation on any matters which the Board may present to the Faith and Spiritual Development Committee.
  - 1.4. To provide current information to the Board on significant new developments in Faith and Spiritual Development and Catholic education that affect the organization.

### COMMITTEE AUTHORITY

2. The Committee's authority enables it to assist the board in its work, while not interfering with board holism.
  - 2.1. The committee cannot change or contravene board policies, or instruct the CEO or any other staff member, other than to request information required in the conduct of its duties.
  - 2.2. The committee may not spend or commit organization funds, other than those specifically allocated by the Board.
  - 2.3. The committee may use staff resource time consistent with the CEO's interpretation of a reasonable amount for administrative support around meetings.

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2.4. The Committee Chair has the authority to make any reasonable interpretation of this policy.

### COMMITTEE MEMBERSHIP AND TENURE

3. The Committee's membership shall enable it to function effectively and efficiently.
- 3.1. The Committee shall be composed of 4 Trustees appointed by the Board.
- 3.2. The Committee shall appoint a Chair from among its members.
- 3.3. Members shall be appointed for a 4-year term to coincide with the Board of Trustees term of office.
- 3.4. The Committee shall also include the Director of Education (CEO) and other resources persons as required (ie: Board Chaplain, Superintendent of Education).

### COMMITTEE MEETINGS

4. The FSDC shall meet three times a year, on a quarterly basis in Fall, Winter and Spring and/or at the call of the Chair when required.

<b>Monitoring:</b>	<b>Method:</b> Internal	<b>Frequency:</b>
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<b>Revision Date(s):</b>	<b>Review Date(s):</b>

A handwritten signature in black ink, appearing to read "Alan Fitzmaurice".

Chair of the Board

A handwritten signature in black ink, appearing to read "Paula Mann".

Secretary of the Board