



Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on October 31, 2023 at 7:00 p.m. in the Board Office Boardroom and via *Microsoft Teams*.

<b>PRESENT</b>	<b>In-Person</b>	<b>Virtual</b>
<b>Chair:</b>	Shawn Fitzsimmons	
<b>Vice-Chair:</b>	Barbara McCool	
<b>Trustee:</b>	Leo de Jourdan Mike Sawyer Shelly Warren	John Willemsen
<b>Director of Education:</b>	Paula Mann	
<b>Exec. Supt. of Corporate Services:</b>	Grace Barnhardt	
<b>Superintendent of Education:</b>	Derek Belanger (Asst.) Audrey Gribbons Jody Weller	
<b>Communications Officer:</b>	Christopher Piekarski	
<b>Recording Secretary:</b>	Victoria Johnson	
<b>Student Trustee:</b>	Lauren Hards	

<b>ABSENT (with regrets):</b>	
<b>Trustees:</b>	Jacques Bégin
<b>Student Trustee:</b>	Cheyney Chevrier

**1. CALL TO ORDER**

S. Fitzsimmons called the meeting to order at 7:08 p.m.

**1.1 Prayer and Land Acknowledgment**

S. Warren led the group in prayer and M. Sawyer acknowledged the Traditional Territory on which the board meeting occurred.

**1.2 Roll Call**

Roll call completed by V. Johnson.

**2. CONSENT AGENDA**

Res. NPS 85-23

Moved by trustees B. McCool and S. Warren that the Nipissing-Parry Sound Catholic District School Board approve the following:

- 2.1. Regular Meeting **Agenda** of October 31, 2023
- 2.2. Regular Meeting **Minutes** of September 26, 2023

CARRIED

### **3. DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared.

### **4. MEETING MONITOR AND REVIEW**

#### **4.1 Meeting Monitor (L. de Jourdan) and Review from September Meeting (J. Bégin)**

The Meeting Monitor's Report from the September 26, 2023 Board meeting prepared by J. Bégin was reviewed.

### **5. OWNERSHIP LINKAGE**

#### **5.1 Ownership Linkage Session Year 2 Planning Update**

The Board reviewed the following items:

- A. Minutes of the Wednesday October 11, 2023 Ownership Linkage Planning meeting
- B. Ownership Linkage Plan (Year 2) 2023-2024
- C. Year 2 Planning Checklist
- D. Draft Discussion Questions
- E. Draft Invitation for April 11, 2024 Ownership Linkage Session

To facilitate continued planning for the Year 2 Plan for 2023-2024 Ownership Linkage session with NPSC Catholic Schools Advisory Council parent representatives, dates for a follow-up planning meeting will be circulate in order to finalize the focus group questions, agenda and logistics.

### **6. BOARD EDUCATION**

#### **6.1 Coaching Report – September 2023**

P. Mann highlighted:

- Positive feedback received for the Board's work on agenda planning for the school year and the planning of governance and professional development priorities.
- Detailed feedback was also provided for monitoring reports.

### **7. ITEMS FOR DECISION**

#### **7.1 Ends**

## 7.2 Governance Process

### a) Upcoming and Attended Events by Trustees

- **October 6:** B. McCool attended St. Theresa's Thanksgiving Mass and turkey lunch.
- **October 31:** M. Sawyer attended the OCSTA First Nation Advisory Committee meeting.
- **November:**
  - S. Fitzsimmons will be attending the Parent Involvement Committee meeting.
  - S. Fitzsimmons will be visiting three schools that he was unable to visit last school year.
  - S. Warren will be visiting several schools for a variety of Remembrance Day, Treaties Recognition Week, and Bullying Prevention Week events.
- **January 19-20:** S. Fitzsimmons may be attending the OCSTA's Trustees Seminar.

### b) Trustee Travel Accident Insurance 2023-2024

Res. NPS 86-23

Moved by trustees L. de Jourdan and J. Willemsen that the Board renew the Travel Accident Insurance policy for trustees for the 2023-2024 school year with OSBIE, at a cost of \$255.15 + 8% tax.

CARRIED

### c) Board Planning Cycle for Agenda Control 2023-2025

The updated board planning cycle for agenda control was provided for future reference.

### d) Student Trustees and Board Endorsement Letter to Minister of Education: Mental Health & Food Insecurity

The letter that was shared at the September 26 Board meeting, endorsed by the Student Trustees and the Chair, was emailed Minister Lecce on October 18, 2023.

### e) Minutes of October 25, 2023 Faith and Spiritual Development Committee Meeting

The minutes were provided as information.

- f) Audit Committee's Audit Plan for 2023-2024 (in-camera) – moved to follow 12.4.a.i

Res. NPS 91-23

Moved by trustees M. Sawyer and S. Warren that the Board go into the in-camera session of the Regular meeting.

CARRIED

### 7.3 **Executive Limitations**

- a) Policy Revision: EL 6 – Organizational Integrity

Res. NPS 87-23

Moved by trustees S. Warren and M. Sawyer that the Nipissing-Parry Sound Catholic District School Board approve the revision to policy EL6 – Organizational Integrity, as per the provided report.

CARRIED

- b) Travel Reimbursement Rate

Res. NPS 88-23

Moved by trustees S. Warren and L. de Jourdan that the Nipissing-Parry Sound Catholic District School Board approve the following travel reimbursement rates for trustees and employees who travel on Board business effective September 1, 2023:

0 to 5,000 km: \$0.60 per kilometre  
>5,000 km: \$0.54 per kilometre

CARRIED

### 7.4 **Board of Trustees – Staff Linkage**

## 8. **LINKAGE WITH CATHOLIC EDUCATION SUPPORTERS**

### 8.1 OCSTA/CCSTA Resolutions and Information Items

The 2024 AGM Resolutions package was provided as information and for future discussion.

### 8.2 OCSTA Memos

The following memos were provided as information:

- a. October 3/23: Speaker Series with Linda Staudt – November 8
- b. October 4/23: Local Government Week
- c. October 11/23: 2023 Annual Finance Brief Submission
- d. October 19/23: Submission Letter re: Draft Regulations under Bill 98 Amendments to the Education Act
- e. October 19/23: Ontario News Release - Ontario to Release Annual Fall Economic Statement on November 2

8.3 OCSTA 2024 Catholic Trustees PD Seminar, January 19-20, 2024

The seminar package was provided as information. Trustees were reminded of the early bird deadline of December 8, and were asked to advise V. Johnson if they will be attending.

9. **REQUIRED APPROVALS AGENDA**

10. **MONITORING REPORTS**

10.1 Policy E1 – ENDS #4 Monitoring Report

Res. NPS 89-23

Moved by trustees J. Willemsen and B. McCool that the Board has assessed the monitoring report for policy **E1 – ENDS #4** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

10.2 Policy EL6 – Organizational Integrity Monitoring Report

Res. NPS 90-23

Moved by trustees L. de Jourdan and B. McCool that the Board has assessed the monitoring report for policy **EL6 – Organizational Integrity** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

11. **BOARD SELF-EVALUATION**

11.1 BMD 5 - Monitoring Director of Education

The self-evaluation for policy **BMD 5 - Monitoring Director of Education** was completed by L. de Jourdan.

11.2 Meeting Monitor's Report

The meeting monitor's report was completed by L. de Jourdan.

12. **INCIDENTAL INFORMATION**

12.1 **Director's Report on Information Requested in EL-10**

a. Separate School Assessment 2023

A report and documentation on the 2023 Separate School Assessment campaign was presented and received as information.

b. Treaties Recognition Week – November 5-11, 2023

A summary of each school's *Treaties Recognition Week* activities was included as documentation.

c. Remembrance Day Activities 2023

A summary of each school's *Remembrance Day* activities was included as documentation.

d. Bullying Awareness and Prevention Week – November 19-25, 2023

A summary of each school's *Bullying Awareness and Prevention Week* activities was included as documentation.

e. NPSC Math Action Plan 2023-2024 Submission Update

As shared at the September 26 Board meeting, the Ministry of Education launched Ontario's new Math Achievement Action Plan for the 2023-2024 school year which aims to support improved student achievement and results in mathematics across the province and is now supported by a funded Board Math Lead.

D. Belanger provided an update on the Board's progress in specific areas, listed below, related to the development of NPSC's Mathematics Achievement Action Plan, which is due to the Ministry of Education on November 15, 2023.

- Priority Schools Math Achievement Action Plans
- NPSC Math Achievement Action Plan
- Numeracy Facilitators

f. Cyber Security Update – 2023 Cyber Score Card

G. Barnhardt provided a report on the 2023 cyber analysis scorecard. The scorecard indicates that NPSC meets the requirements for the Enhanced Coverage, which is what the board currently purchases. The Cyber Security Survey indicates that NPSC has a score of 85.70% and when compared to other school boards, NPSC exceeds in all but one of the mandatory requirements.

g. 2023-2024 Elementary Class Size Reporting – Compliance

G. Barnhardt presented a standard, annual compliance report on class size, which shows that all requirements are met and that NPSC is compliant in all areas.

## 12.2 Director's Report

### a. Ministry Memos

The following memos were provided as information:

- i. Oct 4/23: Director of Education Performance Appraisal Engagement
- ii. Oct 6/23: Preparing for Respiratory Illness Season
- iii. Oct 10/23: Supporting students following recent terror events in Israel

## 12.3 Student Trustee Report

L. Hards provided a verbal update to the student trustee report that was included in the package as information.

## 12.4 Other Information Items

### a) Committee Reports

#### i. Minutes of the October 10, 2023 SEAC Meeting

J. Weller highlighted the three presentations received:

- 1) CODE STEAM Summer Camp
- 2) Reading Intervention Summer Program
- 3) One Kids Place Fetal Alcohol Syndrome Disorder

#### ii. Minutes of the October 19, 2023 Audit Committee Meeting (in-camera)

This item is recorded in minutes of the in-camera session.

### b) Media Monitoring

Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package, for information only.

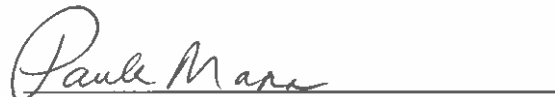
## 13. ADJOURNMENT

The meeting adjourned at 9:04 p.m.

Moved and adopted this 28<sup>th</sup> day of November, 2023.



Chair



Secretary