

invites applications for the position of:

SUPPLY CUSTODIAN

SYSTEM

Mandatory Requirements:

- Secondary school diploma or secondary school education combined with relevant experience and proven abilities appropriate to this position
- Related experience
- Excellent interpersonal and organizational skills
- Demonstrated flexibility and initiative
- Good written and oral communication skills
- Ability to work in a team environment and willingness to support and enhance the school community
- Valid driver's license and use of your own vehicle
- Experience in a computerized environment

Preferred Requirements:

- Safety and/or WHMIS training
- Familiarity and understanding of the school community

Qualified applicants who wish to be considered for this position are asked to submit a completed Supply Custodian application form (link: <http://www.npsc.ca/employment/>), resume, and two written work references.

This position will remain open until our supply list is filled. Applications will be reviewed on an on-going basis.

Please reference posting number **CUPE-2020-2021-03** and send all documents to:

Human Resources
Nipissing-Parry Sound Catholic District School Board
1000 High Street
North Bay, ON P1B 6S6
Email: HumanResources@npsc.ca

Leo de Jourdan
Chair

Anna Marie Bitonti
Director of Education

The Nipissing-Parry Sound Catholic District School Board is committed to diversity and inclusion. Please contact our Human Resources Department via email at HumanResources@npsc.ca or via telephone at 705-472-1201. Ext. 31219 prior to the posting's closing date should you require any accommodation during the recruitment process.

For the protection of its students, the Board requires successful applicant submit a satisfactory criminal record check (vulnerable sector check) as a condition of employment.

The Board would like to thank all applicants for expressing an interest in this position, however, only those applicants selected for an interview will be contacted.